PRINCE2

An overview

Programme

- An overview of PRINCE2

- Determining the added value for your organisation

PRINCE2 history

- Established in 1975 (Prompt)

- CCTA (nowadays OGC)

- PRINCE

- PRINCE2 Finished in 1996

- Introduction in the Netherlands in 1997 by PinkRoccade
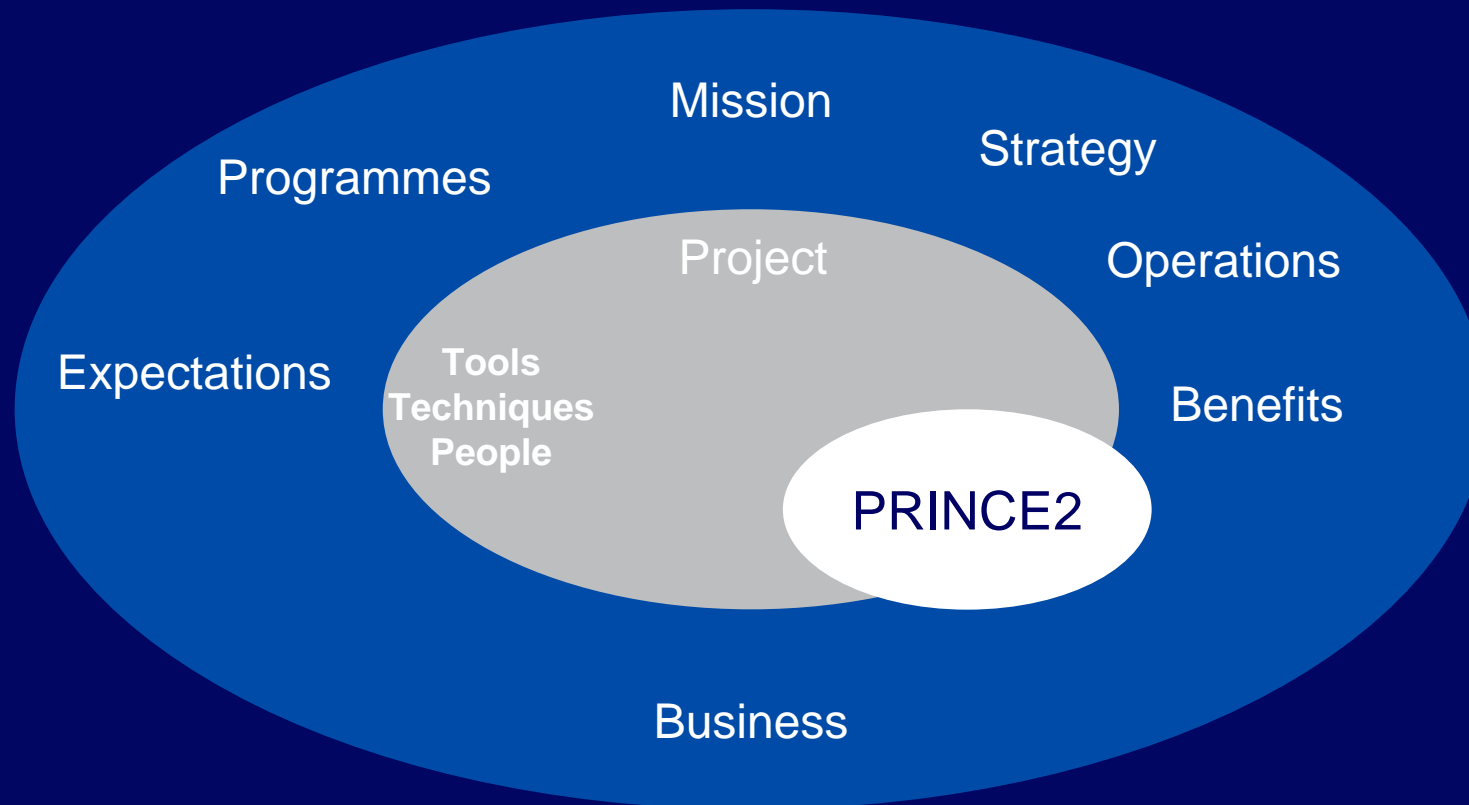
![PinkRoccade]

PRINCE2

PRojects IN Controlled Environments

PRogress IN Changing Environments

Definition of a project

'A temporary management environment,

 specifically designed to deliver one or more products
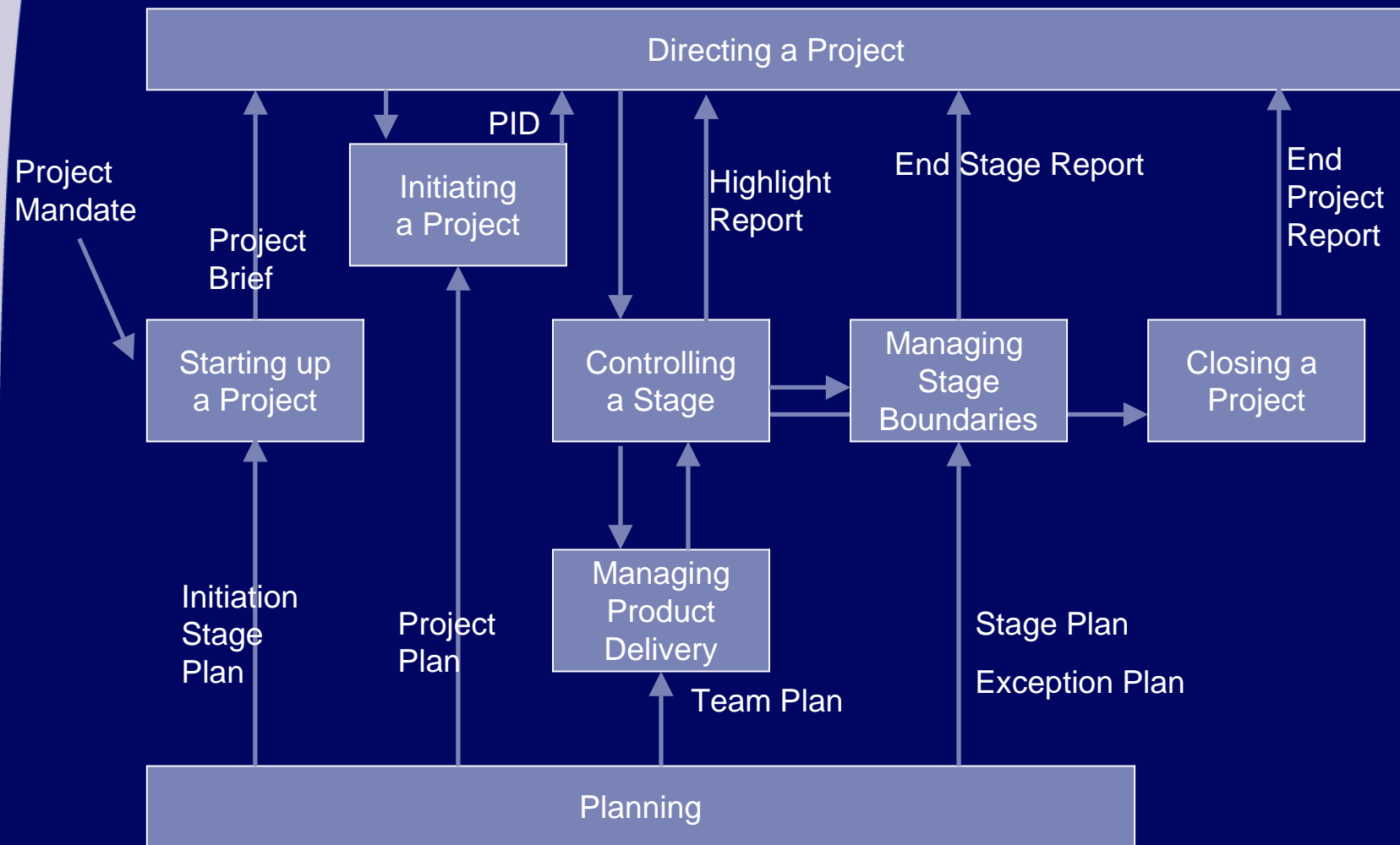
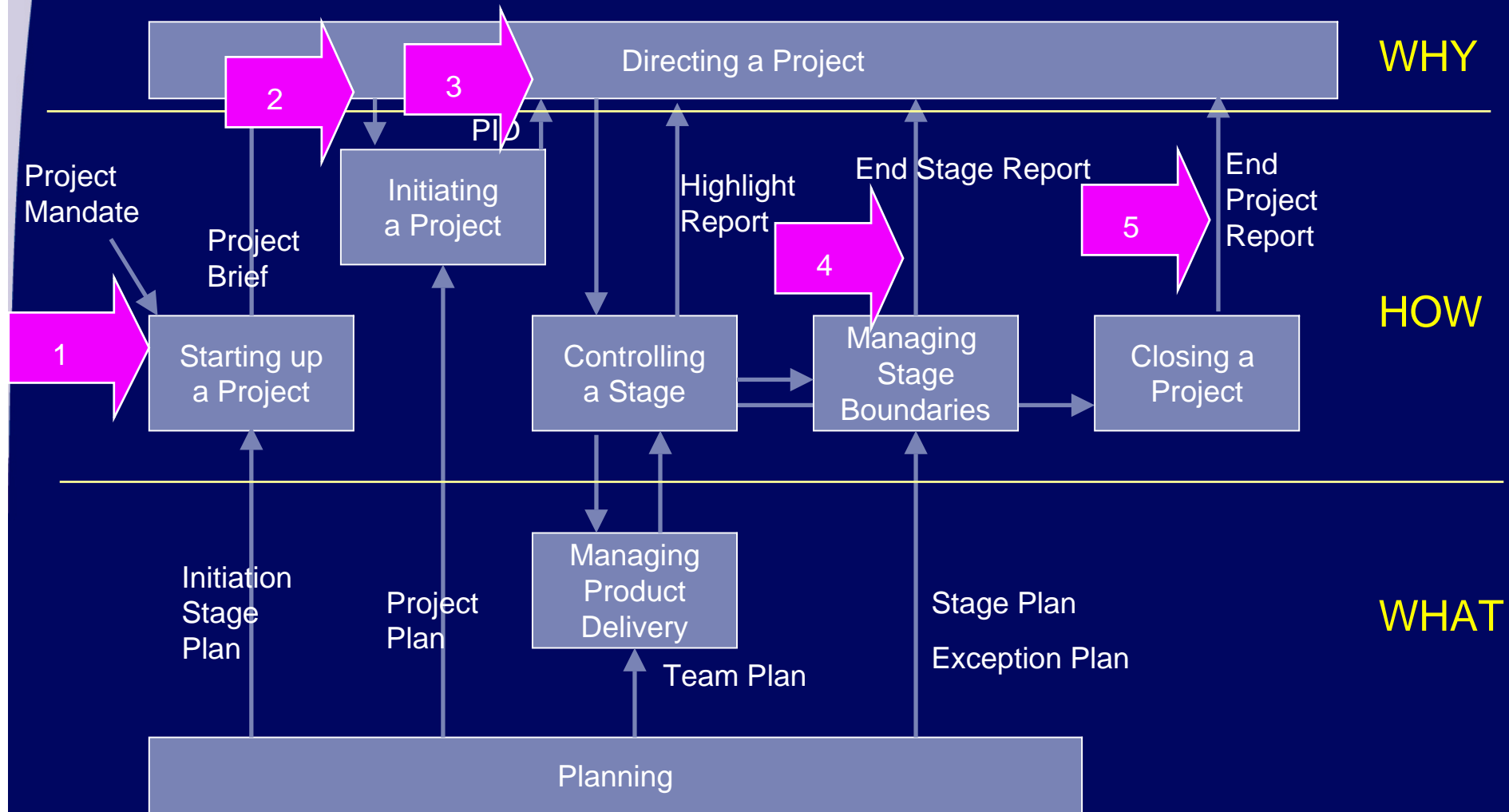according to a predefined Business Case'

The scope of PRINCE2

Elements of PRINCE2

- processes

- components

- techniques

- standard management products (templates)

PRINCE2 process model

Directing a Project

Project Mandate

Project Brief

PID

Initiating a Project

Highlight Report

End Stage Report

End Project Report

Starting up a Project

Controlling a Stage

Managing Stage Boundaries

Closing a Project

Initiation Stage Plan

Project Plan

Managing Product Delivery

Team Plan

Stage Plan

Exception Plan

Planning

PRINCE2 major decision points

WHY

Directing a Project

HOW

WHAT

Project Mandate

Project Brief

PID

Initiating a Project

Highlight Report

End Stage Report

End Project Report

1 — Starting up a Project

2

3

4

5

Controlling a Stage

Managing Stage Boundaries

Closing a Project

Initiation Stage Plan

Project Plan

Managing Product Delivery

Team Plan

Stage Plan

Exception Plan

Planning

PinkRoccade

The 8 components

- CHANGE CONTROL
- BUSINESS CASE
- CONFIGURATION MANAGEMENT
- ORGANISATION
- QUALITY IN PROJECT ENVIRONMENT
- PLANS
- MANAGEMENT OF RISK
- CONTROLS

PRINCE2 techniques

- product-based planning

- change control

- quality review

Essential concepts

- authorising progress
    - Business Case and "NO GO"

- the project organisation:
    - three interests

- product-based planning:
    - what do we want to deliver

Success

- in time, within budget, according to the desired quality

    a**nd**

- the deliverables have a clear added value for the Business (Business Case)

What is a Business Case?

- Provides the reasons and justification for the project based on the estimated costs, the risks and the expected benefits

- Covers the entire scope of change to the business that is effected

- Drives the decision-making process

- Level of detail and effort to develop Business Case can vary

Project benefits
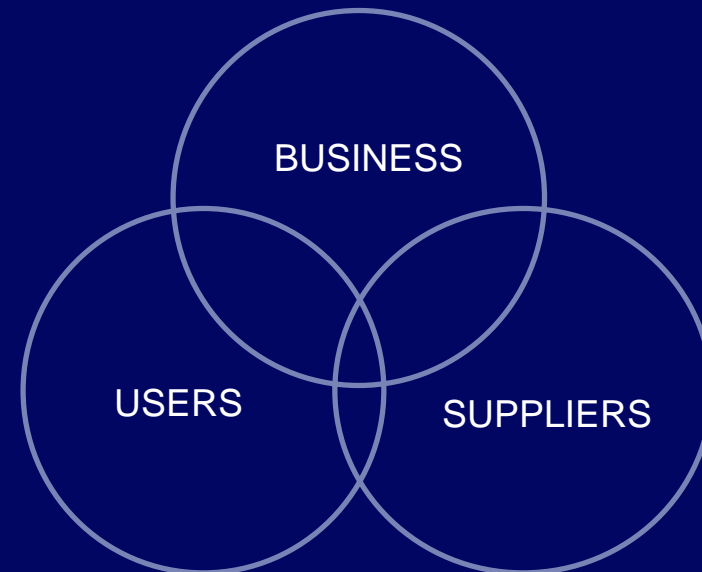
- Increased income:
  - Higher turnover
  - New markets
  - Bigger market share

- Continuity

- Savings:
  - Increased efficiency
  - Increased productivity

- ……….

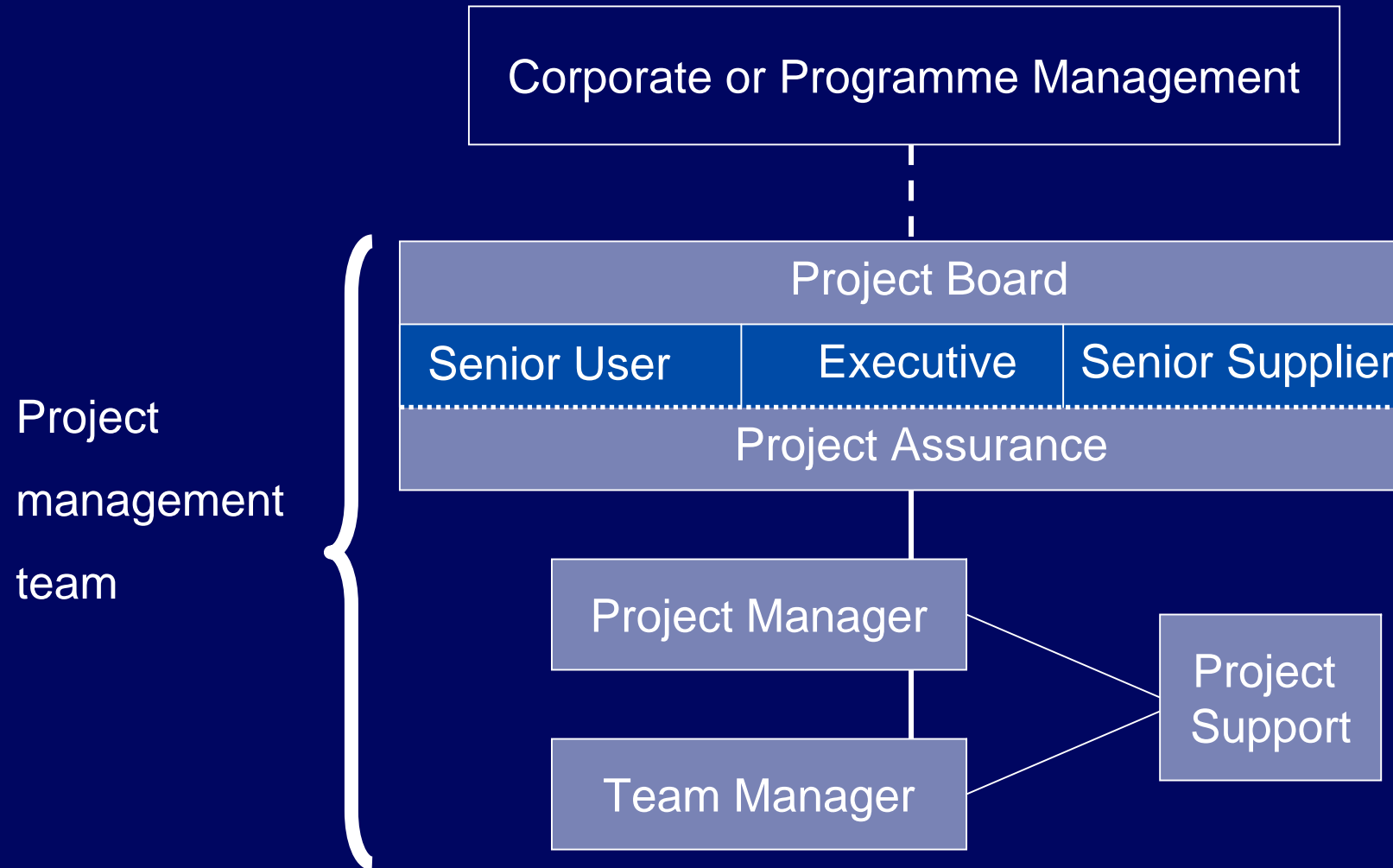*Quantify, based on assumptions if necessary*

Three interests cooperate

A product is built:

• for the users

• by the supplier(s)

• to benefit the Business

BUSINESS

USERS

SUPPLIERS

The Project Organisation

Corporate or Programme Management

Project management team

Project Board

Senior User	Executive	Senior Supplier

Project Assurance

Project Manager

Project Support

Team Manager
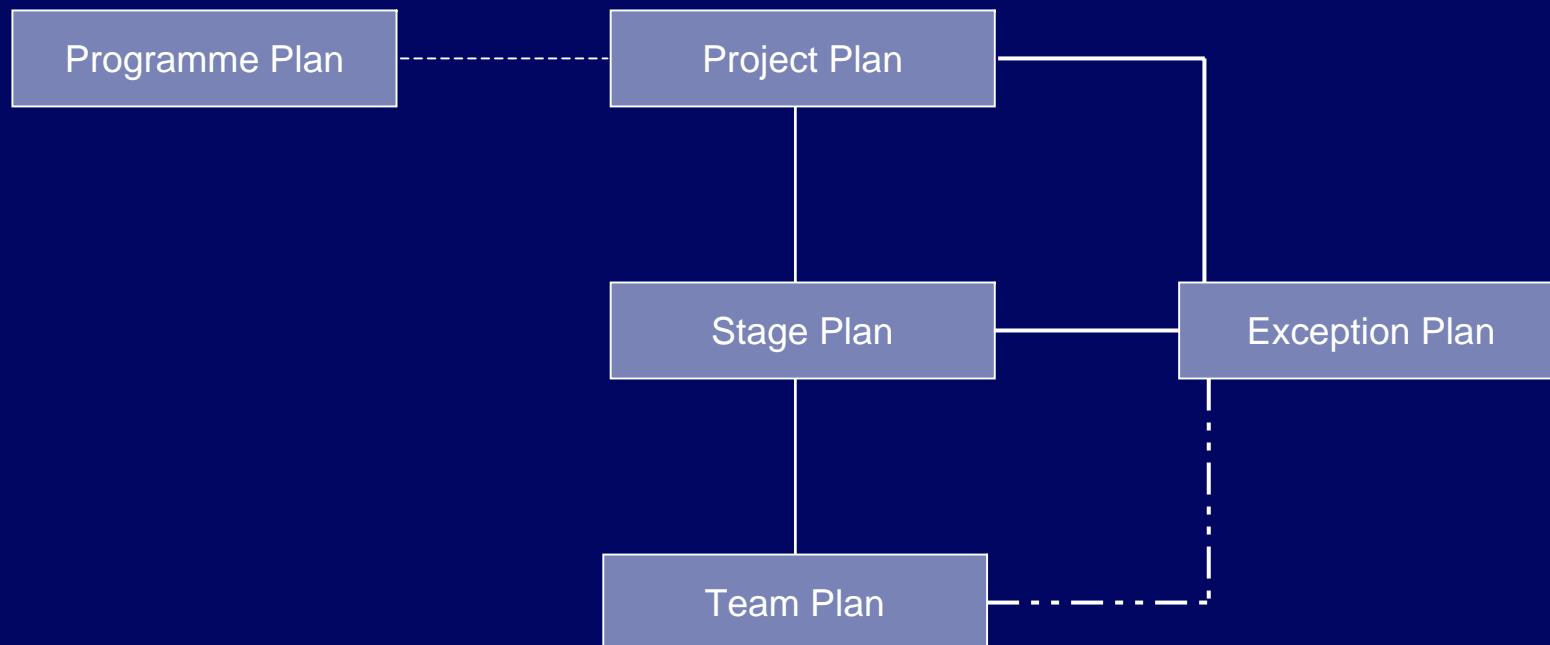
Project Manager

- "captain of the ship"

- daily management

- planning and control

- delivers the products

- reports exceptions

- people management

3 levels of planning


```
Programme Plan  ------  Project Plan ------------+
                                  |              |
                                  |              |
                              Stage Plan ---- Exception Plan
                                  |              :
                                  |              :
                              Team Plan  -·-·-·-·+
```

Programme Plan · · · · · Project Plan

Stage Plan

Exception Plan

Team Plan

![PinkRoccade]

Product-based planning technique

| 1. | **Product Breakdown Structure** |

Identify Products

| 2. | **Product Description** |

Describe the identified Products

| 3. | **Product Flow Diagram** |

Put them in the right order

Programme

- An overview of PRINCE2

- Determining the added value for your organisation

# Added value for your organisation

The framework

- Which objectives do we want to meet?

- Is PRINCE2 the ideal instrument?

- How best to apply this methodology?

Need for a methodolgy?

- Improve the projects results?

- Improve the current way of working?

- Added value for the organisation?

- Increase customer satisfaction?

- Following the standards?
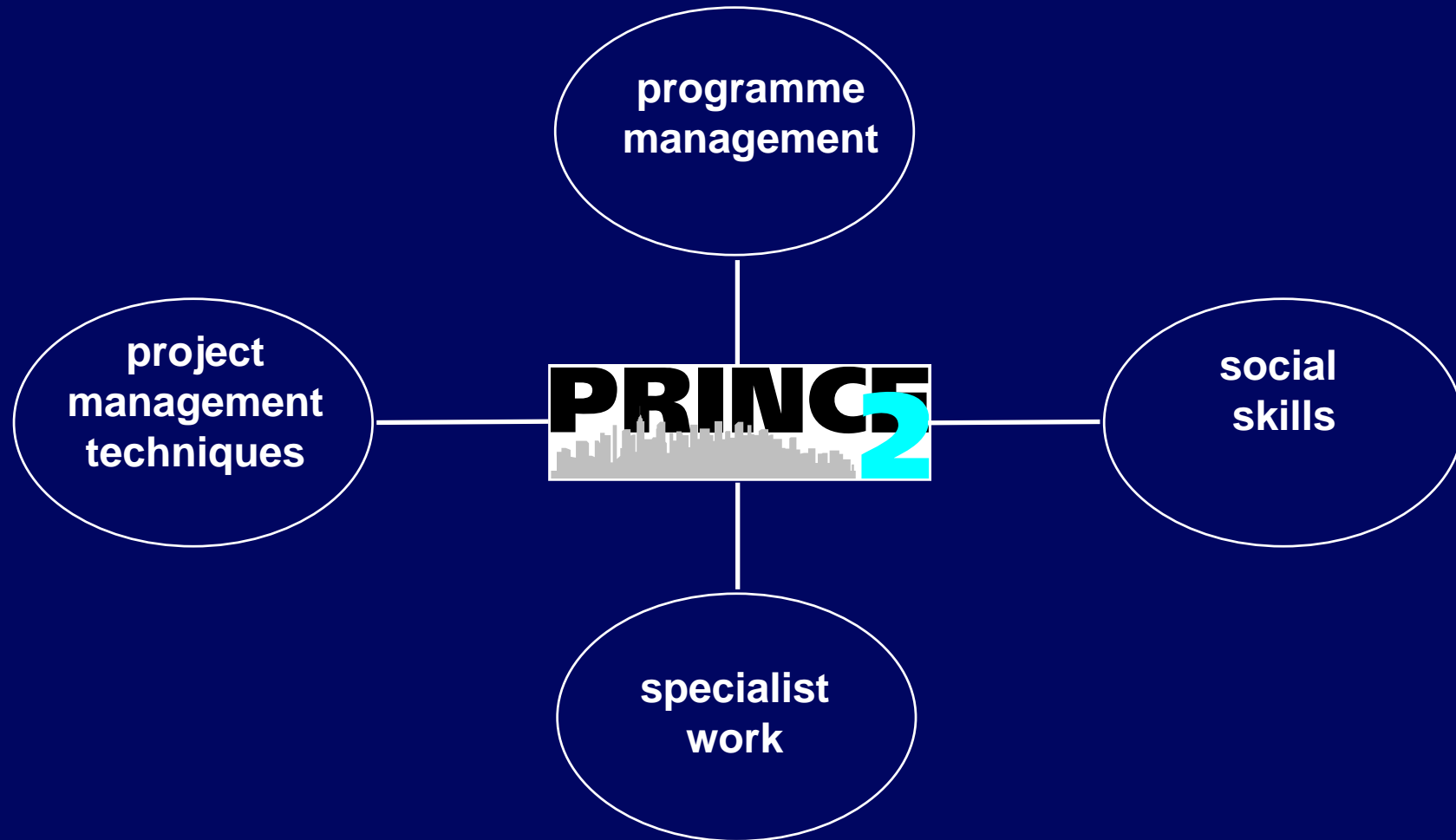
- .... ?

Project Management Process Maturity Model (PMM)
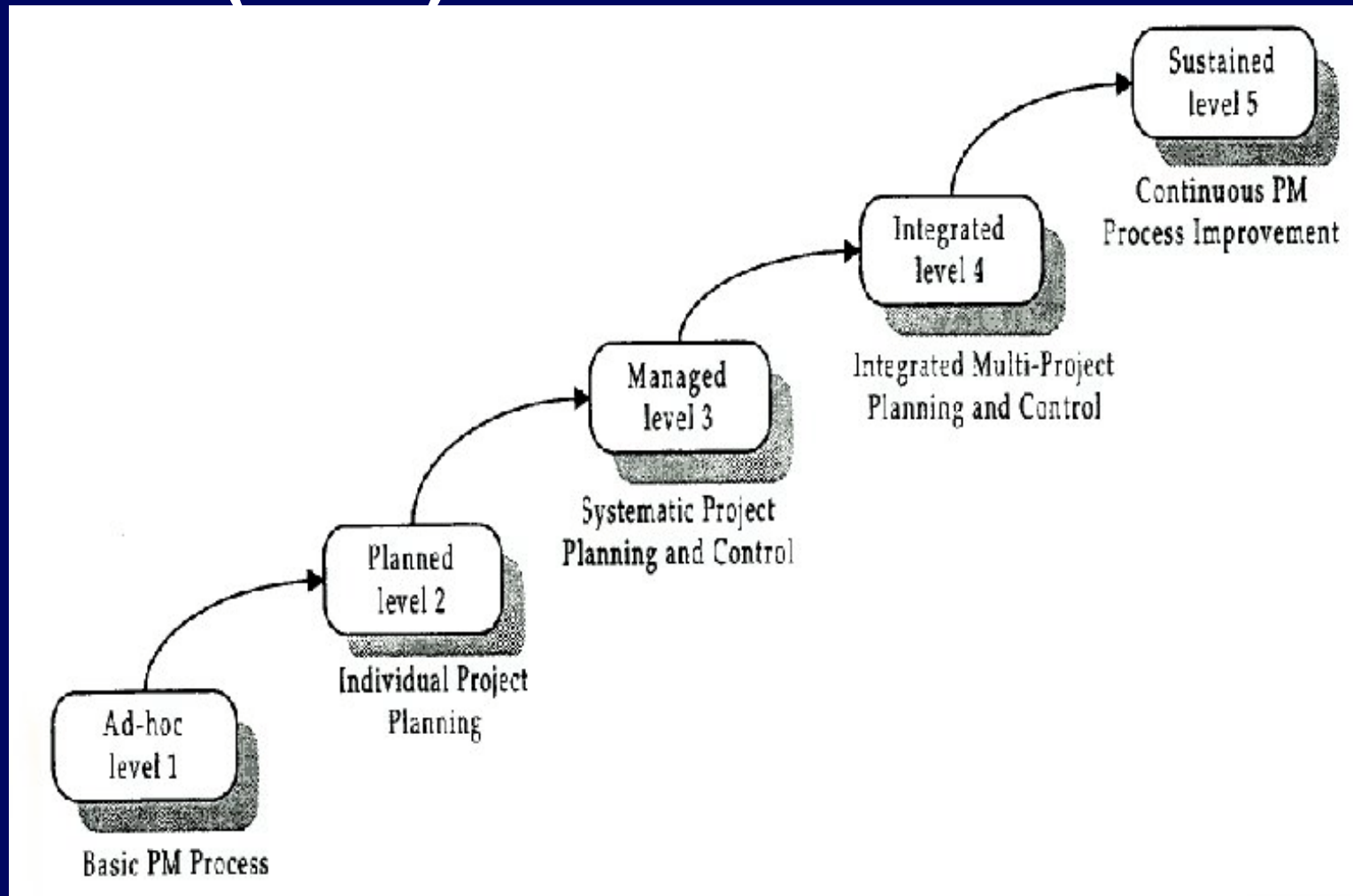
PRINCE2 Benefits

- Best practices

- Generic

- Default No Go

- Management by Exception

- Business Case based attitude

- Control in changing environments

- Involvement of stakeholders

Exclusions of PRINCE2

programme management

project management techniques

PRINCE2

social skills

specialist work

![PinkRoccade]

Implementing PRINCE2

- Do not change running projects

- Implement Prince2 as a project

- Determine the Business Case for using Prince2

- Combine training with required organisational changes

- Ensure the new way of working at all levels

- Install a Project Support office (quick win)

Tuning the training efforts

- Management overviews for Project Board members and Executive level

- Foundation and Practitioner levels for Project Managers

- Foundation and Specialist levels for Team members

- Egypt Game for specific awareness issues

Kotter's 8 steps

1	Create a sense of urgency
2	Forming a guiding coalition
3	Creating a vision
4	Communicating the vision
5	Empowering others to act on the vision
6	Planning for and creating quickwins
7	Consolidating improvements, producing more Change
8	Institutionalising the Change